

ARTICLE I: OBJECTIVES AND PURPOSES

1. The objective and purpose for which this non-profit association is formed is to maintain and beautify our area; to increase our property values, by making the area very out-standing and desirable; and to offer our residents an opportunity to meet each other, through at least one social event during the year.

ARTICLE II: MEMBERSHIP

1. Membership shall be by written application of the residents of a household or property owners of Summit Heights Subdivision accompanied by a \$2.00 initiation fee. The Secretary of the Association shall immediately enroll the applicant's name on the membership roster.

2. Membership dues will be \$5.00 per year per residence -- due and payable on March 1st of each year. The members shall meet annually on the first Monday in April each year commencing 1980, at a place designated by the Board of Directors for the purpose of considering reports of directors, electing new Directors for the ensuing year and acting on any matter brought up for action at the meeting.

3. Special meetings of the membership may be called at any time by a resolution of the Board of Directors or upon the written request of one-third of the membership as constituted at the time of the request.

4. Notices of Meetings, regular or special, shall be in writing, giving the date, hours, place, and purpose of the meeting and mailed to each member at his last known address.

ARTICLE III: DIRECTORS

1. The business of the Association shall be managed by a Board of five Directors selected from the membership for a period of one year, with the option to serve another consecutive term upon re-election of the membership. Each director shall serve until the election of their duly qualified successors. A vacancy on the board may be filled by the board for the unexpired term. Each office, committee chairmanship and committee membership shall be held by couples, with one voting right between them.

2. A regular meeting of the directors shall be held immediately following the membership meeting for the purpose of electing officers, appointing committees and taking over the work of the retiring board.

3. Special meetings of the Board of Directors may be called at any time by the Chairman or any three members of the Board.

4. The Chairman of the Board of Directors shall designate the various committee chairman, each of whom will serve in that capacity until a qualified successor is appointed.

#### ARTICLE IV: OFFICERS.

1. The officers of the Association shall be Chairman, Vice Chairman, Secretary and a Treasurer, who shall be elected for one year and hold office until their successors are elected or appointed.

2. The Chairman shall preside at all meetings, sign all contracts, and other instruments of the Association as authorized by the Board of Directors; shall make reports to the Director and members and perform all such duties that are incident to his office or are properly required of him by the Board of Directors.

In the absence or disability of the Chairman, the Vice Chairman shall perform the function of the Chairman.

3. The Secretary shall issue notice of all meetings, shall keep the minutes of members and directors meetings, shall sign with the Chairman such instruments requiring the Secretary's signature and shall make such reports and perform such duties as are incident to the office of Secretary, or may be required of him by the Board of Directors.

4. The Treasurer shall have custody of all monies and securities of the Association and shall keep or have kept, regular books of account. He will pay out monies, as directed by the Chairman, who shall have Board approval for amounts exceeding \$25.00, for the benefit of the Association, and shall sign such instruments as require his signature. The Treasurer shall perform all duties incident to his office or that may be required of him by the Board of Directors.

#### ARTICLE V: AMENDMENTS

1. The by-laws of this Association may be amended, repealed or altered in whole or in part by a majority vote of the members of the Association voting at any regular meeting or a special meeting giving 30 days notice where such proposal has been announced in the call of such meeting.

#### ARTICLE VI: GENERAL

1. A quorum to legally conduct business of the Association shall be one-third of the membership of the Association present or voting by proxy.

2. ROBERT'S RULES OF ORDER shall govern the parliamentary proceedings of all meetings of this Association.